

TENDER DOCUMENT

Notice Inviting Tender for supply of Hostel Provisions

**AT RAYALASEEMA UNIVERSITY, KURNOOL,
ANDHRA PRADESH**



RAYALASEEMA UNIVERSITY,

Pasupala, Nandyal Road, Kurnool Dist, Andhra Pradesh

Tender No. RUH/Provisions/19-20/01 Dtd. 01st June 2019

Notice Inviting Tender for Provisions

Rayalaseema University, Kurnool invites Tender from registered suppliers for the following provisions for University Hostels. Technical Bid and Financial bid separately in two covers. Those who fulfil the requirements of technical bid only will be considered for the financial bid

Services	Supplying of Provisions for Hostels at Rayalaseema University, Kurnool Andhra Pradesh
Adv No	RUH/Provisions/19-20/01 dt. 01 st June 2019
Office Address	The Registrar, Rayaseema University, Kurnool, A.P – 518007
Amount of EMD	Bid should be accompanied with a sum of Rs.1,00,000/- towards EMD in the form of DD drawn in favour of Registrar, Rayalaseema University, Kurnool and payable at Kurnool
Date of Tender	01 st June 2019
Closing Date & Time for Tender Submission at RU, Kurnool	17 th June 2019
Date & time of Opening Tender at RU, Kurnool	Intimation will be through E-Mail / Phone
Bid Validity	The tender submitted should remain valid for 90 Days from the date of opening of bid.

Note: This Tender Document is not transferable.

Sd/-

REGISTRAR

RAYALASEEMA UNIVERSITY, KURNOOL
Pasupala, Nandyal Road, Kurnool, Andhra Pradesh

Tender No. RUH/Provisions/19-20/01

01st June 2019

1 The tender document containing details of scope of work, terms and conditions of the contract, etc., can be downloaded from website www.ruk.ac.in from 01st June 2019.

I. ELIGIBILITY CRITERIA

Bidders should meet the following eligibility criteria to qualify for the tender:

General Terms and Conditions

The RU Hostels are running Two Messes. Sealed Tenders are invited from the interested bidders in the field for supply of Provisions for a period of 11 months (from June-2019) . The list of provisions is enclosed. The tenders should be submitted between 10.00 a.m to 04.00 p.m on or before 17th June 2019. The sealed tenders will be opened at Registrar Chamber, Rayalaseema University, Kurnool in the presence of the bidders whose tenders are accepted for processing.

Terms & Conditions:

1. The Duration of the Rate Contract is 11 months from 1st June 2019 to May 31st 2020.
2. The Bidders shall submit the Tender in a sealed cover super scribing as “Tender for Provisions”
3. The Bids must be submitted to Registrar, Rayalaseema University, Kurnool not later than **1600 Hrs (IST) on 17th June 2019.**
4. Incomplete Tenders , Conditional Tenders and Late Tenders will be rejected straight away;
5. The suppliers shall quote the reasonable and competitive prices.
6. Suppliers shall quote for all the items in the list, otherwise the tender will be disqualified.
7. Wherever specific brands are mentioned for some items in the list, the bidder shall quote for all the brands mentioned in the list, otherwise the Tender shall not be consider.
8. The items listed are considered as with high consumption and the bidder who has quoted overall L1 price for Items” will be awarded Rate Contract.
9. Tenders containing abnormally high / abnormally low & un realistic prices for any of the items in the list shall be rejected summarily;
10. The tenders shall have proper seal of the company and signature of the authorised person;
11. The bidder who is awarded with the Contract should supply the Provisions at the Hostels at his own expenses and risk;
12. Net weight only will be considered for payment;
13. Wastage and damage of the provisions should be replaced by the bidder;
14. Registrar / Warden has full rights to extend / cancel the contract partially / fully;
15. Photo copies of Registration of the Firm, Pan Card & GSTIN in the name of the shop, are to be enclosed to the Tender, **without which the Tender shall not be considered.**
16. The items supplied should be of, good quality and ready for use.
17. The Contractor should have a registered firm in Kurnool District.

18. The Contractor should not be sub-leased to anyone in any manner. Any complaints in this regard results in cancellation of the Tender / Rate Contract.
19. Losses incurred by the Hostels due to non-supply, part-supply, last supply and supply of low quality items will be deducted from their monthly bills.
20. The Contractor should send the bills along with the material clearly indicating the name of each item with weight/quantity of units, as the case may be.
21. The Contractor should submit a consolidated bill on the last day of every month. No Part payment or advance payment will be made under any circumstances. The Payment will be made on or before 15th of the following month by Cheque / NEFT.
22. Income tax @ 2% will be deducted from the payments if the bidder is a company / firm. If the bidder is an individual sole proprietor, income tax @ 1% will be deducted and TDS Certificate will be issued by Rayalaseema University, Kurnool.
23. The Bidders are advised to be conversant with the terms & conditions as stated above before accepting the Contract;
24. Considering this Contract as “Contract for essential items” Rayalaseema University reserves the right to enter into Parallel Contracts for the same item at same rate. For this purpose, Rayalaseema University may issue Counter Offers to L2, L3 etc to supply the items at L1 rates.
25. **Fall Clause:-** In case, the Contractor supplies the items as specified in this contract at a lowest price to any other party, during the period of Contract, that lowest price will be applicable to this Contract also;
26. **Risk Purchase :** If the Contractor fails to supply the requisite quantity/ quality of the material, Rayalaseema University is at liberty to purchase such items from the local market to meet their requirements and claim the difference in price on higher side from the Contractor / deduct from the bills on hand;
27. There should not be any correction / overwriting in the Tender. Correction, if any, should be encircled in red ink and initialled by the bidder and **Corrections without initials, results in rejection of bid.**
28. RU Hostels provide Breakfast, Lunch and Dinner to 1300-1400 students daily. Whenever there is a vacation to the students on account of Dasara, Sankranthi and summer holidays, the requirement will be reduced drastically/ Nil. However, the Contractor will be informed in advance about the vacation;
29. The prices mentioned in the Contract are firm and fixed and no request for increase of price will be entertained during the period of the Contract;
30. **The Prices quoted by the bidder shall be inclusive of all taxes and duties (ie: GST etc,;**
31. **“Bidders shall fill the Price Column Alone”:** In the enclosed Annexure and affix the shop seal with signature and date and put in a cover and sealed. Bids without signature & seal, will be rejected out rightly.

No Separate Tender is Required

32. In case of any dispute between Rayalaseema University and the Contractor, the decision of the Registrar/ Warden, Rayalaseema University is final and binding on both the parties.
33. Rayalaseema University reserves the right to delete any items from the list while finalising the Rate Contract;

(Technical bid): The information to be furnished by the firm along with price bid

1.	Name of the firm	M/s.
2.	Details of Tender Cost (Note: Exemption of Tender Cost/EMD for registering with MSME, NSIC, etc will be considered as per Govt. rules on Submission of documentary proof.)	Rs. 1,000/- D.D. No. _____ dated: _____ Bank _____
3.	Details of EMD (Note: Exemption of Tender Cost/EMD for registering with MSME, NSIC, etc will be considered as per GOI rules on Submission of documentary proof.)	Rs. 1,00,000/- D.D. No. _____ dated: _____ Bank _____
4.	Contact Details	Postal Address Tel No. Mobile: E-mail:
5.	Details of Registration with GST <i>Enclose Copy / proof</i>	
6.	PAN Details <i>Enclose Copy / proof</i>	
7.	Documentary proof for (It Returns above 30 laks Per Anum) a) Proof for Annual Turnover b) Proof for experience criteria	2016- 17 Rs. 2017- 18 Rs. 2018- 19 Rs.
-	Optional: Customer list with nature of work done & value (only single order shall be taken)	

*** DD in favour of Registrar, Rayalaseema University, Payable at Kurnool.

Place:

Date:

Authorized signature of
the firm along with seal

CHECK LIST

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

Sl. No.	Description of requirement	YES/NO	Page No. of the tender submitted
A	Deposit for Earnest Money Deposit (EMD) Rs.100,000/-		
B	A copy of PAN Card allotted in the name of Bidder company.		
C	Valid Shops & Registration Certificate issued by the Competent Authority		
F	Bidder office address with Telephone, Fax, E-mail, etc.		
G	Company's registration certificate		
H	GST Number allotted in the name of Bidder company.		

Provisions List

S.No.	Particulars	Kg. Rate	S.No.	Particulars	Kg. Rate	S.No	Particulars	Kg. Rate
1	బియ్యం (Old Sona)		16	శనగపప్పు		31	బొరుగులు	
2	దోస బియ్యం		17	ధనియాలు పొడి (Ashirwad)		32	నిమ్మఉప్పు	
3	కందిపప్పు (Tandur)		18	మెత్తని ఉప్పు (Captain Cook Brand)		33	వాము	
4	నూనె ertiL reP Pkt. / niT (Freedom/Jyothi Sunflower Oil)		19	రాళ్ల ఉప్పు		34	పసుపు	
5	మినప గుండ్లు		20	ఎల్లిపాయలు		35	ఎండు మిర్చి	
	మినప బేడలు							
6	ఇడ్లీ రవ్వ		21	వీల్ పొడర్		36	మెంతులు	
7	ఉప్పా రావా		22	రూబీ పొడర్		37	మిరియాలు	
8	గోధుమ పిండి (MC Atta)		23	రసం పాకెట్స్ (MTR Brand)		38	సోంగాలు/ అప్పడాలు	
9	మైదా పిండి		24	సాంబార్ పాకెట్స్ (MTR Brand)		39	సెనగ పిండి	
10	పళ్లీలు		25	పులిహార పాకెట్స్ (MTR Brand)		40	మార్వాడి మేతి	
11	పప్పులు		26	చెక్క		41	సోలా పొడి	
12	కారం (Ashirwad)		27	లవంగాలు		42	ధనియాలు	
13	చింతపండు		28	అంట్ల బ్రష్ (Plastic)		43	దిలాబాహర్ మసాలా	
14	జిలకర		29	నైస్ పొరకలు		44	గరం మసాలా (MTR Brand)	
15	ఆవాలు		30	పుల్లల పొరకలు		45	పెసరపప్పులు	
46	డాల్డా (Ruchi No.1)		50	నువ్వులు		54	కొబ్బెర	
47	చికెన్ తందూర్ మసాలా (Eastern)		51	బొంబాయి రవ్వ		55	కొబ్బెర పొడి (Chetak Brand)	
48	బెల్లం		52	చెక్కర		56.	జీడిపప్పు	
49	చాట్ మసాలా (MTR Brand)		53	టీ పొడి (Gemini)		57.	సేమ్య (MTR Brand)	

Provisions List

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