

**TENDER DOCUMENT**

**Notice Inviting Tender for supply of Hostel Vegetables**

**AT RAYALASEEMA UNIVERSITY, KURNOOL,  
ANDHRA PRADESH**



**RAYALASEEMA UNIVERSITY,**

Pasupala, Nandyal Road, Kurnool Dist, Andhra Pradesh

**Tender No. RUH/Provisions/19-20/01 Dtd. 01<sup>st</sup> June 2019**

### Notice Inviting Tender for Vegetables

Rayalaseema University, Kurnool invites Tender from registered suppliers for the following Vegetables for University Hostels. Technical Bid and Financial bid separately in two covers. Those who fulfil the requirements of technical bid only will be considered for the financial bid

Services	Supplying of Vegetables for Hostels at Rayalaseema University, Kurnool Andhra Pradesh
Adv No	RUH/Provisions/19-20/01 dt. 01 <sup>st</sup> June 2019
Office Address	The Registrar, Rayaseema University, Kurnool, A.P – 518007
Amount of EMD	Bid should be accompanied with a sum of Rs.20,000/- towards EMD in the form of DD drawn in favour of Registrar, Rayalaseema University, Kurnool and payable at Kurnool
Date of Tender	01 <sup>st</sup> June 2019
Closing Date & Time for Tender Submission at RU, Kurnool	17 <sup>th</sup> June 2019
Date & time of Opening Tender at RU, Kurnool	Intimation will be through E-Mail / Phone
Bid Validity	The tender submitted should remain valid for 90 Days from the date of opening of bid.

Note: This Tender Document is not transferable.

**Sd/-**

**REGISTRAR**

**RAYALASEEMA UNIVERSITY, KURNOOL**  
Pasupala, Nandyal Road, Kurnool, Andhra Pradesh

**Tender No. RUH/Provisions/Vegetables/19-20/01**

**01<sup>st</sup> June 2019**

1 The tender document containing details of scope of work, terms and conditions of the contract, etc., can be downloaded from website [www.ruk.ac.in](http://www.ruk.ac.in) from 01<sup>st</sup> June 2019.

**I. ELIGIBILITY CRITERIA**

Bidders should meet the following eligibility criteria to qualify for the tender:

**General Terms and Conditions**

The RU Hostels are running Two Messes. Sealed Tenders are invited from the interested bidders in the field for supply of Vegetables for a period of 11 months (from June-2019) around 600 Students . The list of provisions is enclosed. The tenders should be submitted between 10.00 a.m to 04.00 p.m on or before 17<sup>th</sup> June 2019. The sealed tenders will be opened at Registrar Chamber, Rayalaseema University, Kurnool in the presence of the bidders whose tenders are accepted for processing.

**Terms & Conditions:**

1. Every Bidder should enclose a DD Rs.1000/- towards Tender Fees along with Tender Document. The amount will not be refundable.
2. The Vegetables may be supplied based on the requirement. Sometimes the requirements
3. The Duration of the Rate Contract (as per **Raitu Bazar Rates**) is 11 months from 1<sup>st</sup> June 2019 to May 31<sup>st</sup> 2020. The Rates inclusive of all Taxes, Transportation charges , Loading & Unloading Charges.
4. The Bidders shall submit the Tender in a sealed cover super scribing as “Tender for Vegetables”
5. The Bids must be submitted to Registrar, Rayalaseema University, Kurnool not later than **1600 Hrs (IST) on 17<sup>th</sup> June 2019.**
6. Incomplete Tenders , Conditional Tenders and Late Tenders will be rejected straight away;
7. The suppliers shall quote the reasonable and competitive prices.
8. Suppliers shall quote for all the items in the list, otherwise the tender will be disqualified.
9. Wherever specific brands are mentioned for some items in the list, the bidder shall quote for all the brands mentioned in the list, otherwise the Tender shall not be consider.
10. The items listed are considered as with high consumption and the bidder who has quoted overall L1 price for Items” will be awarded Rate Contract.
11. Tenders containing abnormally high / abnormally low & un realistic prices for any of the items in the list shall be rejected summarily;
12. The tenders shall have proper seal of the company and signature of the authorised person;
13. The bidder who is awarded with the Contract should supply the Vegetables at the Hostels at his own expenses and risk;
14. Net weight only will be considered for payment;
15. Wastage and damage of the Vegetables should be replaced by the bidder;
16. Registrar / Warden has full rights to extend / cancel the contract partially / fully;

17. The items supplied should be of, good quality and ready for use.
18. The Contractor should have a registered firm in Kurnool District.
19. The Contractor should not be sub-leased to anyone in any manner. Any complaints in this regard results in cancellation of the Tender / Rate Contract.
20. Losses incurred by the Hostels due to non-supply, part-supply, last supply and supply of low quality items will be deducted from their monthly bills.
21. The Contractor should send the bills along with the material clearly indicating the name of each item with weight/quantity of units, as the case may be.
22. The Contractor should submit a consolidated bill on the last day of every month. No Part payment or advance payment will be made under any circumstances. The Payment will be made on or before 15<sup>th</sup> of the following month by Cheque / NEFT.
23. Income tax @ 2% will be deducted from the payments if the bidder is a company / firm. If the bidder is an individual sole proprietor, income tax @ 1% will be deducted and TDS Certificate will be issued by Rayalaseema University, Kurnool.
24. The Bidders are advised to be conversant with the terms & conditions as stated above before accepting the Contract;
25. Considering this Contract as "Contract for essential items" Rayalaseema University reserves the right to enter into Parallel Contracts for the same item at same rate. For this purpose, Rayalaseema University may issue Counter Offers to L2, L3 etc to supply the items at L1 rates.
26. **Fall Clause:-** In case, the Contractor supplies the items as specified in this contract at a lowest price to any other party, during the period of Contract, that lowest price will be applicable to this Contract also;
27. **Risk Purchase :** If the Contractor fails to supply the requisite quantity/ quality of the material, Rayalaseema University is at liberty to purchase such items from the local market to meet their requirements and claim the difference in price on higher side from the Contractor / deduct from the bills on hand;
28. There should not be any correction / overwriting in the Tender. Correction, if any, should be encircled in red ink and initialled by the bidder and **Corrections without initials, results in rejection of bid.**
29. RU Hostels provide Breakfast, Lunch and Dinner to 1300-1400 students daily. Whenever there is a vacation to the students on account of Dasara, Sankranti and summer holidays, the requirement will be reduced drastically/ Nil. However, the Contractor will be informed in advance about the vacation;
30. The prices mentioned in the Contract are firm and fixed and no request for increase of price will be entertained during the period of the Contract;
31. **The Prices quoted by the bidder shall be inclusive of all taxes and duties (ie: GST etc);**
32. **"Bidders shall fill the Price Column Alone"**: In the enclosed Annexure and affix the shop seal with signature and date and put in a cover and sealed. Bids without signature & seal, will be rejected out rightly.

#### **No Separate Tender is Required**

33. In case of any dispute between Rayalaseema University and the Contractor, the decision of the Registrar/ Warden, Rayalaseema University is final and binding on both the parties.
34. Rayalaseema University reserves the right to delete any items from the list while finalising the Rate Contract;

**(Technical bid): The information to be furnished by the firm along with price bid**

1.	Name of the firm	M/s.
2.	Details of Tender Cost (Note: Exemption of Tender Cost/EMD for registering with MSME, NSIC,  etc will be considered as per Govt. rules on Submission of documentary proof.)	Rs. 1,000/- D.D. No. _____ dated: _____ Bank _____  DD in the Name of. Registrar, Rayalaseema University, Kurnool. Payable @ Kurnool
3.	Details of EMD (Note: Exemption of Tender Cost/EMD for registering with MSME, NSIC,  etc will be considered as per GOI rules on Submission of documentary proof.)	Rs. 20,000/- D.D. No. _____ dated: _____ Bank _____  DD in the Name of. Registrar, Rayalaseema University, Kurnool. Payable @ Kurnool
4.	Contact Details	Postal Address  ..... ..... .....  Tel No. Mobile:  E-mail:
5.	Details of Registration with GST <i>Enclose Copy / proof</i>	
6.	PAN Details <i>Enclose Copy / proof</i>	
	<b>Optional:</b> Customer list with nature of work done & value (only single order shall be taken)	

\*\*\* DD in favour of Registrar, Rayalaseema University, Payable at Kurnool.

Place:

Date:

Authorized signature of  
the firm along with seal

## **CHECK LIST**

### **SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER**

<b>Sl. No.</b>	<b>Description of requirement</b>	<b>YES/NO</b>	<b>Page No. of the tender submitted</b>
A	Deposit for Earnest Money Deposit (EMD) Rs.100,000/-		
B	A copy of PAN Card allotted in the name of Bidder company.		
C	Valid Shops & Registration Certificate issued by the Competent Authority		
F	Bidder office address with Telephone, Fax, E-mail, etc.		
G	Company's registration certificate		
H	GST Number allotted in the name of Bidder company.		

## Requirements of Vegetables

SL. No	Items / Particulars	K.G. Rate
1	వంకాయలు	
2	బీరకాయలు	
3	దోసకాయలు	
4	బెండకాయలు	
5	టమోటాలు	
6	బీన్స్	
7	క్యాబేజీ	
8	ఆలుగడ్డలు	
9	క్యారేట్	
10	పచ్చిమిర్చి	
11	అల్లం	
12	కరివేపాకు	
13	కొత్తిమీర	
14	ఉల్లిగడ్డలు	
15	నిమ్మకాయలు	
16	ఉల్లిగడ్డలు	
17	గోంగూర	
18	తోటకూర	
19	పాలకూర	
20	క్యాలీఫ్లవర్	
21	బీట్ రూట్	
22	మునగకాయలు	
23	దొండ కాయలు	
24	ముళ్లంగిగడ్డలు	