



RAYALASEEMA UNIVERSITY KURNOOL

Controller of Examinations

email:ruugexams@gmail.com

Date: 22-03-2018

To
All the Chief Superintendents,
U.G. Examinations centres,
Rayalaseema University,
Kurnool.

CIRCULAR

Sir,

Sub:-Uploading absentee details for U.G. examinations to be conducted from 23-03-2018.

1. Upload the absentees and SMP cases if any soon after the completion of the session/day of the examinations. The details must be uploaded on every day through www.ruexams.in under principal's login without fail.
2. Make arrangement to verify thoroughly the OMRs and question papers received at your end as per the d-forms made available in the principal's login. If any discrepancy found they should be informed to the undersigned immediately.
3. If any examination centre is identified with improper conduction of examinations then their centres will be blacklisted forever and recommends the competent authorities for cancellation of the affiliation too.
4. Make proper arrangements to display the room wise seating plans at the entrance of the each room and consolidated seating plan outside the college with proper direction sign boards for easy identification of rooms.
5. No student is permitted without online generated hall ticket. Strictly inform to the students and invigilators not to carry any type of electronic gadgets to the examination halls. The students are permitted to leave the examination halls in the last half an hour only.

Thanking you,

Yours faithfully,

(Contntroller of Examinations)